

I wish to inform you that the purpose of a Pay and Display and Permit Parking Scheme is to eliminate long term commuter/business parking in residential areas. Dublin City Council will proceed with the preparation of a Pay and Display and Permit Parking Scheme and subsequent ballot of residents where it is first established that there is a demonstrable and clear desire in favour of a Scheme **and** in accordance with the criteria below. This may take the form of a number of written requests or a signed petition from residents of the road.

Please note, therefore, that on receipt of written supporting evidence from other residents of the road, **the request for a Parking Scheme will be referred to the Traffic Advisory Group for examination and report.**

On referral to the Traffic Advisory Group, the request will be examined in accordance with the following guidelines:

- Suitability of the road for a Pay and Display and Permit Parking Scheme.
- That the road is mainly residential where in excess of 80% of available on-street parking is normally occupied on inspection during business hours.
- A proposed Parking Scheme would be subject to a plebiscite of the residents concerned listed on the Register of Electors.
- The road **must have a minimum width of 6.5 metres for two-sided parking and a minimum width of 4.6 metres for one-sided parking** to allow access for emergency services and refuse collection. Please note that these are minimum dimensions which only provide for one lane of traffic and are only suitable for roads with low traffic volumes.

It is important to note that a Parking Scheme **cannot be recommended** on a road where the minimum width is less than 4.6 metres. Where a road is wide enough for a Scheme with one-sided parking only, **double yellow lines** will be required on the opposite side of the road. As a result, there may be a reduction in the number of parking spaces currently available to residents. Please provide this information on the initial petition so as residents can make an informed decision in relation to the potential loss of parking on one side of the road. If a road is less than 6.5 metres and more than 4.6 metres, then parking will only be available on one side of the road.

In summary, in order to proceed with the request to introduce Pay and Display and Permit Parking, it will be necessary for the City Council to receive, in the first instance, written supporting evidence for the introduction of a Parking Scheme, such as a number of written requests or a signed petition from residents of the road, giving names and addresses, indicating their clear support for such a Scheme. Ideally, this should be 25% of the households concerned.